

# Code of Conduct for Community Family Resource Center (CFRC) Participants

## Caregiver Guidelines

In order to maintain an orderly, respectful and secure educational environment for the children, parents/caregivers and staff of CFRC, it is essential that all parents and visitors to our buildings be aware of their responsibilities and adhere to the expected code of conduct as set forth in this document.

## Parents/Caregivers are expected to:

- Help their children understand that in a democratic society appropriate rules are required to maintain a safe, orderly environment.
- Ensure that children bring only items appropriate and related to CFRC programs. CFRC is not responsible for lost or stolen items.
- Adhere to all Seymour School District while on School property rules and help their children understand them.
- Convey to their children a supportive attitude.
- Build good relationships with CFRC volunteers, staff, other parents and their children's friends.
- Insist their children be dressed and groomed in a manner consistent with the student dress code.

## Public Conduct on School Property

Schools/PACE Classrooms are a place of work and learning. Certain limits must be set for parents and other district citizens who visit our schools and classrooms. All persons on school property or attending a CFRC/school function shall conduct themselves in a respectful and orderly manner. The building principal or his/her designee is responsible for all persons in the building and on the grounds. The following rules apply to visitors to the schools:

- Anyone who is not a regular staff member will be considered a visitor.
- All visitors to the school will be required to sign the visitor's register (at the office in Black Creek; in the PACE Classroom in Seymour) and will be issued a visitor's badge, which must be worn at all times while in the school or on school grounds.
- Any unauthorized person on school property will be reported to the principal or his/her designee. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.
- All visitors are expected to abide by the rules for public conduct on school property contained in the Code of Conduct.

## Conduct Prohibited on School Property

No person shall:

- Intentionally injure any other person or threaten to do so.
- Intentionally damage or destroy school/CFRC property or the property of a CFRC volunteer or staff, teacher, administrator, other district employee or any other person lawfully on school property, including graffiti or arson.
- Disrupt the orderly conduct of CFRC programs, school programs or other school activities.
- Distribute or wear materials on school grounds or at CFRC/school functions that are obscene, advocate illegal action, appear libelous, obstruct the rights of others, or are disruptive to the school program.
- Intimidate, harass, or discriminate against any person on the basis of race, color, creed, national origin, religion, age, gender, economic status, sexual orientation or disability
- Enter any portion of the school premises without authorization or remain in any building or facility after it is normally closed.
- Obstruct the free movement of any person in any place to which this code applies.
- Violate the traffic laws, parking regulations or other restrictions of vehicles.
- Possess, consume, sell, distribute, or exchange alcoholic beverages, controlled substances, or be under the influence of either on school property or at a CFRC/school function.
- Possess or use weapons in or on school property or at CFRC/school function, except in the case of law enforcement officers. Loiter on or about school property.
- Gamble on school property or at CFRC/school functions.
- Possess or use tobacco products, including vapes, cigarettes, or tobacco products in or on school property or at CFRC/school function is strictly prohibited.

- Refuse to comply with any reasonable order of identifiable CFRC/school district officials performing their duties.
- Willfully incite others to commit any of the acts prohibited by this code.
- Violate any federal or state statute, local ordinance, or board policy while on school property or while at a school function.

**Persons in violation of the Code of Conduct**

The authorization of a visitor, to remain on school grounds or at any CFRC/school function shall be withdrawn and they shall be directed to leave the premises. If they refuse to leave, they shall be subject to ejection.

CFRC and the district reserves their right to deny participation and/or pursue a civil or criminal legal action against any person violating the code.

\_\_\_\_\_ Participant or guardian assumes all risks of injury arising out of his or her presence on or about the premises or other location, use or intended use of equipment and facilities, or his or her participation in the activities of Community Family Resource Center, Inc. (CFRC), a Wisconsin chartered not-for-profit corporation and does hereby for himself, herself, heirs, executors and administrators waive, release and agree to hold free from all claims for damages CFRC and its respective offices, directors, trustees, Board of Directors, members, volunteers, employees, or agents.

\_\_\_\_\_ I hereby allow the CFRC to take pictures (still or video) of myself and/or my children and grant permission for these images to be used in CFRC publications, presentations, publicity, or promotions. This agreement applies to all past, present, and future participation in any CFRC activity without respect as to location.

\_\_\_\_\_  
Student(s) name

\_\_\_\_\_  
Printed Name of Parent/Caregiver

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Signature of Parent/Caregiver

\_\_\_\_\_  
Date

Community Family Resource Centers, Inc. (CFRC) is a non-profit charitable organization sponsored by United Way Fox Cities and the Seymour Community School District to help residents form strong family foundations. CFRC operates under the mission “Strengthening Families to Strengthen the Community.” Programs are offered to enrich families in parenting education, resources and support while providing opportunities for fun time spent together. CFRC programs are open to ALL area residents.

For more information on PACE or any other CFRC programs, call (920) 833-5155 ext. 703, e-mail [cfrbc@cfrcseymourbc.com](mailto:cfrbc@cfrcseymourbc.com), and like CFRC Seymour/Black Creek on Facebook.